

PIERCE COUNTY BOARD OF SUPERVISORS

Tuesday, August 22, 2017 – 7:00 p.m.

Courthouse – County Board Room

414 W. Main St., Ellsworth, WI 54011

1.	Call to order
	Call of the roll by the Clerk
2.	2a) Establish Quorum 2b) Adopt Agenda
3.	Pledge of Allegiance to the flag
4.	Public Comment: County Board will receive public comments on any issue not related to agenda items, discussion by board members may take place but no action will be taken on any item raised.
5.	Resolutions for consideration: First reading: 5a) Resolution No. 17-09 For Inclusion Under the Income Continuation Insurance Plan <i>*Adoption Requested on First Reading</i>
6.	Resolutions for consideration: Second reading: 6a) Resolution No. 17-07 Amend Personnel Policy to Amend Official County Normal Business Hours 6b) Resolution No. 17-08 Authorization to use Undesignated Fund Balance & Jail Assessment Fund to Purchase Equipment for the New Jail/Sheriff's Office Facility
7.	Ordinances for consideration: First reading: 7a) Ordinance No. 17-05 Create Chapter 36, Article III, Section 36-16: Cutoff Time for Filing & Recording Documents with the Office of the Register of Deeds
8.	Ordinances for consideration: Second reading: 8a) Ordinance No. 17-04 Amend Chapter 232 of the Pierce County Code – Comprehensive Plan
9.	Appointments: 9a) Board of Health: Appointment of Dr. Gayle Murty to replace Dr. David Woeste; term is from 08/2017 to 04/2020. County Board confirmation required.
10.	Future agenda items:
11.	Next meeting: Sept. 26, 2017; 7 p.m.
12.	Adjourn
Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-6744. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.	

jrf 08/14/2017

5a.

Resolution for First Reading:

**Resolution No. 17-09 For
Inclusion Under the Income
Continuation Insurance Plan**

Pierce County Finance and Personnel Committee
Meeting Date: 8-7-2017

Agenda Item: Discuss/Take Action regarding participation in the WRS Income Continuation Insurance Program effective January 1, 2018

Requesting Agency: Administration

Requested Action: To allow Pierce County to participate in the WRS Income Continuation Insurance Program

Background:

- Income Continuation Insurance (ICI) is an “income replacement” benefit payable if an employee becomes disabled, similar to a short/long term disability plan. This benefit is through ETF (Employee Trust Funds) Wisconsin Retirement System.
- Benefit provides up to 75% of the employee’s gross WRS earnings:
 - **Standard Coverage** – covers up to \$64,000 of annual earnings. The maximum benefit is \$4,000 per month. For the plan year 2018 Employers and Employees are NOT being charged premiums – the local government program has been on a premium holiday for the past five years due to the Fund having high reserves and low claims.
 - If the premium holiday was not in force, Pierce County would pay .25% of covered earnings for participants. If ALL employees participated, the estimated annual premium contribution would be \$35,453 with a 180 elimination period.
 - Employees may choose elimination period of 30, 60, 90, 120, 180 days.
 - **Supplemental Coverage**-Provides an additional monthly benefit of up to \$3,500 for employees whose annual salary exceeds \$64,000. Maximum combined benefit is \$7,500 monthly. Employee must have the standard coverage to apply for supplemental and premiums are paid entirely by the employee. As mentioned above, at this time there is a premium holiday.
- Benefit lasts up to 3 years or until you are no longer disabled or you reach age 65
- Must have 65% employee participation-approximately need 180 employees to enroll
- ICI program is authorized by Wisconsin Statute 40.62 and is administered by Aetna

Staff Recommendation: Take Action for Pierce County to participate in the WRS Income Continuation Insurance Program effective January 1, 2018

Recommended Motion:

Motion by seconded by to approve and authorize signatures to an agreement with

**RESOLUTION NO. 17-09
FOR INCLUSION UNDER THE
INCOME CONTINUATION INSURANCE PLAN**

BE IT RESOLVED, by the Board of Supervisors of the County of Pierce that pursuant to the provisions of Section 40.61 of the Wisconsin Statutes, Pierce County hereby determines to offer the Income Continuation Insurance Plan to eligible personnel through the program of the State of Wisconsin Group Insurance Board and the Administrator.

BE IT FURTHER RESOLVED THAT the resolution shall be effective January 1, 2018.

BE IT FURTHER RESOLVED THAT the proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the State of Wisconsin Group Insurance Board to provide such Income Continuation Insurance.

Dated this 22nd day of August, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

B.D.L.

Adopted: _____

6a.

Resolution for Second Reading:

**Resolution No. 17-07 Amend
Personnel Policy to Amend
Official County Normal Business
Hours**

RESOLUTION NO. 17-07
AMEND PERSONNEL POLICY TO AMEND
OFFICIAL COUNTY NORMAL BUSINESS HOURS

WHEREAS, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

WHEREAS, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

WHEREAS, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

WHEREAS, the hours of operation are being amended to 8:00 a.m. to 4:30 p.m. in order to maximize the use of employee work time and conserve county resources while still keeping its commitment to serve the public; and

WHEREAS, the Finance and Personnel Committee, at its meeting on July 10, 2017, reviewed the proposed policy revision and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit A.

NOW THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, set forth in the attached Exhibit A.

Dated this 25th day of July, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel
BDC

Adopted: _____

EXHIBIT A

Article IX – Conditions of Employment

A. Hours of Work and Rest Periods

1. The County's normal business hours are 8:00 a.m. to ~~5:00~~ 4:30 p.m., Monday through Friday. Specific work hours, lunch period, and breaks shall be scheduled by Department Heads. All lunch periods and breaks MUST be staggered to allow offices to REMAIN OPEN during normal business hours.

In the Highway Department, the normal work week in the summer may consist of four (4) ten (10) hour days at the Highway Commissioner's discretion.

2. Policy on Absence Due to Bad Weather Conditions

- a. If an employee does not report to work due to bad weather conditions, the employee may charge lost time to:
 1. Accumulated vacation time
 2. Comp time
 3. Time off without pay
 4. Agreement with Department Head to make up lost time
- b. Sheriff's Department employees must report to work.



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Action Request

rodney.webb@co.pierce.wi.us <rodney.webb@co.pierce.wi.us>

Tue, Jun 13, 2017 at 7:13 AM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us

The following information was submitted on June 13, 2017 @ 7:13 am:

Meeting Date: July 10, 2017**Agenda Item:** Resolution NO 17- XX Amend Personnel Policy to Amend Official County Normal Business Hours**Requesting Agency:** Administration and Land Conservation Department

Background: Members of the Land Conservation Committee, during the May 25, 2017 LCC meeting discussed official County office hours, which are set in the Personnel Policy as 8:00 a.m. to 5:00 p.m. Land Conservation Director explained staff schedules and the time during the work day that have the highest volume of office visits and phone calls. Administrative Coordinator, JoAnn Miller explained to the LCC that normal office hours are set by Personnel Policy, so any modification of office hours will require an amendment. Miller added that the topic was discussed at a Department Head meeting in October of 2016 and that the staff response was neutral. Miller also added offices that serve clients after official hours may continue to do so. Upon conclusion of the discussion, a motion and second was made to recommend to Finance and Personnel Committee to amend the official County normal business hours to 8:00 a.m. to 4:30 p.m.

Staff Recommendation: Land Conservation Committee motioned and seconded to forward a recommendation to Finance and Personnel Committee to amend the official County normal business hours to be 8:00 a.m. to 4:30 p.m.

Recommended Motion: Motion and second to approve Resolution 17-_____ Amend Personnel Policy to Amend Official County Normal Business Hours

6b.

Resolution for Second Reading:

Resolution No. 17-08

Authorization to use

Undesignated Fund Balance &

Jail Assessment Fund to

Purchase Equipment for the New

Jail/Sheriff's Office Facility

RESOLUTION NO. 17-08
AUTHORIZATION TO USE UNDESIGNATED FUND BALANCE
AND JAIL ASSESSMENT FUND TO PURCHASE EQUIPMENT
FOR THE NEW JAIL / SHERIFF'S OFFICE FACILITY

WHEREAS, the Sheriff's Office seeks to purchase equipment for the new Sheriff's Office, and to improve the new jail facility; and

WHEREAS, the Sheriff's Office is requesting authorization for said equipment, as follows:

- microwave link from current tower site to the new jail and upgrade current radios (ANCOM) - \$258,365 from the undesignated fund balance;
- replace existing servers, utilized for full in-house software suite for daily operations and record keeping, at new dispatch center (CIS)[25% utilized by jail] - \$33,055.72 from Jail Assessment Fund and \$99,167.16 from undesignated fund balance;
- new dispatch furniture (Xybix) - \$69,130.04 from the undesignated fund balance; and

WHEREAS, the Finance Director has submitted documentation confirming that there are sufficient funds within the General Fund Undesignated Fund Balance and the Jail Assessment Fund to cover the portions of the requested expenditures set forth above; and

WHEREAS, the Corporation Counsel has conducted legal research with regard to the Jail Assessment Fund, and concluded that in accordance with §302.46 and 59.25(3)(g) Wis. Stats., the Jail Assessment Fund can be used with respect to the specifically requested expenses set forth herein, and further concluded that use of the jail assessment funds requires authorization by the County Board of Supervisors; and

WHEREAS, the Law Enforcement Committee, at its meeting on June 7, 2017, and the Finance and Personnel Committee, at its meeting on July 10, 2017, authorized the expenditures and recommended that they be paid from the Undesignated Fund Balance and the Jail Assessment Fund, as set forth above.

NOW THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors hereby authorizes the purchases and expenditures and source of funds for the Jail and Sheriff's Office as set forth herein, and that the funds above be transferred from the General Fund Undesignated Fund and Jail Assessment Fund to the appropriate Sheriff's Office budget line item.

Dated this 25th day of July, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

BDC



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Action Request

jmatthys@co.pierce.wi.us <jmatthys@co.pierce.wi.us>

Tue, Jun 27, 2017 at 1:47 PM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us

The following information was submitted on June 27, 2017 @ 1:47 pm:

Meeting Date: July 10, 2017

Agenda Item: Discuss and take action to approve a proposal from ANCOM for a microwave link to the new dispatch center and upgrade current microwave radios.

Requesting Agency: Sheriff's Office

Background: The Sheriff's Office has received authorization to complete the dispatch space at the new Jail/Sheriff's Office facility. In an effort to establish connectivity to the radio equipment located at the current tower site from the new facility, a microwave link will need to be purchased and installed.

Staff Recommendation: It is the recommendation of the Sheriff's Office and the Law Enforcement Committee to approve the proposal from ANCOM which includes a new microwave link from the current radio tower in Ellsworth to the new Sheriff's Office Dispatch center and upgrade current microwave radios and equipment.

Recommended Motion: Motion to approve the proposal from ANCOM Communications in the amount of \$258,365 and the undesignated fund balance to be the funding source.

ANCOM

COMMUNICATIONS INC
TECHNICAL CENTER INC

1800 EAST CLIFF ROAD, SUITE 17A BURNSVILLE, MINNESOTA 55337

SALES 952-808-0033 SERVICE 952-808-7699 FAX 952-808-0034

Prepared for:
Pierce County Sheriff's Office
432 West Main St.
Ellsworth, WI 54011
Attn: Philip Meixner
4/28/2017

Budgetary quote for Microwave project to include:

MNI equipment sufficient to create a new link between existing facility and new build, as well as upgrade radios at Ellsworth- Prescott link, and Ellsworth – Elmwood link.

Labor, programming, and training sufficient to complete project.

Thank you,
Brett Edstrom
Ancom Communications Inc.
507-993-6413



MOTOROLA

Authorized Two-Way Radio Dealer



COMMUNICATIONS INC
TECHNICAL CENTER INC

1800 EAST CLIFF ROAD, SUITE 17A BURNSVILLE, MINNESOTA 55337

SALES 952-808-0033 SERVICE 952-808-7699 FAX 952-808-0034

QUOTE

PREPARED FOR: Pierce County Sheriff Department
Attn: Phil Meixner
432 W Main Street
Ellsworth, WI 54011
phil.meixner@co.pierce.wi.us
May 8, 2017

STATEMENT OF WORK

Budgetary quote for new Microwave Hop from Old Ellsworth Courthouse to new Public Safety Building. Using existing tower at courthouse for dish antenna. Providing non-penetrating roof mount for dish at new building location. Quotation includes equipment, installation and extended warranty.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	Budgetary Quote 11GHz Microwave Hop	\$ 127,479.00	\$127,479.00
EQUIPMENT TOTAL			\$127,479.00
TAX			\$0.00
SHIPPING			\$0.00
PROGRAMMING			\$0.00
INSTALLATION			\$0.00
TOTAL			\$127,479.00

QUOTATION GOOD FOR 30 DAYS

Rollie Frank

Project Manager





COMMUNICATIONS INC
TECHNICAL CENTER INC

1800 EAST CLIFF ROAD, SUITE 17A BURNSVILLE, MINNESOTA 55337

SALES 952-808-0033 SERVICE 952-808-7699 FAX 952-808-0034

QUOTE

PREPARED FOR: Pierce County Sheriff Department
Attn: Phil Meixner
432 W Main Street
Ellsworth, WI 54011
phil.meixner@co.pierce.wi.us
May 8, 2017

STATEMENT OF WORK

Budgetary quote for Microwave radio replacement. Two hops of 6GHz radio equipment: Old Ellsworth to Prescott and Old Ellsworth to Elmwood. Quotation includes equipment, installation and extended warranty.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	Budgetary Quote 6GHz Microwave radio replacement	\$ 144,929.00	\$144,929.00
EQUIPMENT TOTAL			\$144,929.00
TAX			\$0.00
SHIPPING			\$0.00
PROGRAMMING			\$0.00
INSTALLATION			\$0.00
TOTAL			\$144,929.00

QUOTATION GOOD FOR 30 DAYS

Rollie Frank
Project Manager



ANCOMDELIVERS
SOLUTIONS**ANCOM Communications**
Suite 120
Rochester MN 55901
(507) 281-1917 Fax: (507) 281-3341**QUOTATION**

QUOTE NO.: 30647 - 00 EC

DATE: 4/27/17

TERMS: NET 30

DELIVERY:

BILL TO: 898
Pierce County Sheriff's Office
432 West Main St.
PO Box 9
Ellsworth, WI 54011SHIP TO: 1
Pierce County Sheriff's Office
Attn: Phil Meixner
432 West Main
Ellsworth, WI 54011Please reference Quote No. on
Correspondence & purchase orders.
Quote expires: 06/26/2017

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
1	MNI Microwave radios and Equipment	198,500.00		198,500.00
1	Mounting Structure for new building	4,220.00		4,220.00
1	MNI Training	12,500.00		12,500.00
1	Tower Work La Crescent	8,400.00		8,400.00
1	Installation including trip charges.	8,120.00		8,120.00
1	Design and PM	5,000.00		5,000.00
1	Contingency	5,000.00		5,000.00
1	7 Year Warranty	9,925.00		9,925.00
	Continued on following page			

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE

TERMS SUBJECT TO CREDIT REVIEW

BY Brett Edstrom

25

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted

by

P.O. No. _____

LEGAL NAME OF PURCHASER

Date _____

AUTHORIZED SIGNATURE

**MOTOROLA**

Authorized Two-Way Radio Dealer

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
		Item summary		251,665.00
		Subtotal		251,665.00
		Inbound Frt		6,700.00
		Sales Tax		.00
		GRAND TOTAL:		258,365.00



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Action Request

jmatthys@co.pierce.wi.us <jmatthys@co.pierce.wi.us>

Tue, Jun 27, 2017 at 2:20 PM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us

The following information was submitted on June 27, 2017 @ 2:20 pm:

Meeting Date: July 10, 2017

Agenda Item: Discuss and take action to approve a proposal from CIS to replace existing servers and installation at the new dispatch center.

Requesting Agency: Sheriff's Office

Background: In 2012 the Sheriff's Office procured a full in-house software suite for daily operations and record keeping. This purchase also included racks, servers and related equipment. The servers are recommended to be replaced after 5 years of 24/7 use. The Sheriff's Office has received a proposal from CIS to replace the existing servers and install new equipment at the new dispatch center.

Staff Recommendation: It is the recommendation of the Sheriff's Office and the Law Enforcement Committee to fund a portion of this proposal from the Jail Assessment Fund as 1/4 of the software and equipment is used specifically for jail purposes.

Recommended Motion: Motion to approve the proposal from CIS in the amount \$132,222.88 with \$33,055.72 to be funded from Jail Assessment Fund and the remaining \$99,167.16 to be funded from the Undesignated fund balance.

computer information systems inc.

October 11, 2016

Chief Deputy Jason Matthys
Pierce County Sheriff's Department
414 West Main Street
Ellsworth, WI 54011

Subject: Server System Cost Proposal

Dear Chief Deputy Matthys:

Computer Information Systems, Inc. (CIS) is pleased to present the attached Cost Proposal to replace the Pierce County Sheriff's Office Server System. The costs are summarized as follows:

Server System Hardware	\$ 62,476.00	
System Software	\$ 32,313.00	
Services	<u>\$ 24,160.00</u>	
	Total	\$ 118,949.00
	Project Management Fee	<u>\$ 14,273.88</u>
	Grand Total	\$ 132,222.88

Please call me directly at 877-673-7800 with any questions.

Very truly yours,
Computer Information Systems, Inc.

Michael Yefsky
Senior Vice President

SERVER SYSTEM

HARDWARE

1. VM Servers (2)	\$ 28,096.00
<ul style="list-style-type: none"> • Lenovo x3550 Xeon M5 2U 8C E5-2620 v4 2.1GHz Processor (2) • Lenovo 240 GB Memory • Lenovo X3550 M5 PCIe Riser 2 with (2x) LP x16 (CPU1 + CPU0) • Emulex 8 GB FC Single Port HBA for System X • Lenovo N2225 SAS/SATA HBA for System x • Lenovo 900 Watt HE Platinum Redundant Power Supply • Lenovo x3550 M5 Front IO Cage Advanced • Lenovo Integrated Management Module Advanced Upgrade • USB Memory Key 4G VMWare SX16.0U2 • Lenovo COM Port Bracket • Lenovo X ENT 1U Cable Management Arm • Lenovo 5 Year 24x7, 4 Hour Response Maintenance 	
2. Storage Area Network (1)	\$ 15,228.00
<ul style="list-style-type: none"> • Lenovo S3200 SFF Dual FC/iSCSI Chassis • Lenovo Storage S200 /S3200 8G Fc SFP+ Module – 1 Pack (8) • IBM 400 GB 3DWD 2.5" Internal Solid State Drive (4) • Lenovo 900 GB SAS 10K 2.5" Hot Swap Hard Drive for S2200 SFF Chassis & E1024 Expansion Enclosure (9) • Lenovo LC-LC OM3 Multimode Fiber Optic Cable – 3m (8) • Lenovo Storage S200 /S3200 8G Fc SFP+ Module – 1 Pack • Lenovo 5 Year 24x7, 4 Hour Response Maintenance 	
3. Tape Drives (2)	\$ 13,484.00
<ul style="list-style-type: none"> • Lenovo TS2260 Tape Drive Model H6S • Lenovo HD-SAS to Mini-SAS Cable • Lenovo x86 6160 Rack Mount Shelf Kit • Lenovo 6.25 TB LTO-6 Ultrium Tape Cartridges (10) • Lenovo Ultrium Cleaning Cartridge • Lenovo 5 Year 24x7, 4 Hour Response Maintenance 	
4. Switches (2)	\$ 4,788.00
<ul style="list-style-type: none"> • Cisco Catalyst 2960 Switch • Cisco 2960 XFlexStack Plus Module • SMARTnet 24x7x4 Maintenance – 1 Year 	
5. UPS Batteries (2)	\$ 680.00
<ul style="list-style-type: none"> • Battery Module for 6000VA 4u Rack UPS 	
6. Shipping	\$ 200.00
Hardware Total	<u>\$ 62,476.00</u>

SYSTEM SOFTWARE

1. Windows Server 2016	\$ 9,976.00
• Windows Server Standard Edition 2 Core License (32 @\$ 98.00)	
• Windows ServerDevice CAL (60 @ \$ 25.00)	
• Windows Remote Desktop Services (60 @ \$ 89.00)	
2. SQL 2012	\$ 10,256.00
• SQL 2012 Standard Edition (1 @ \$ 776.00)	
• SQL 2012 Client Access License (60 @ \$ 158.00)	
3. Backup Exec 2012	\$ 2,832.00
• Veritas Backup Exec 2012 Server Bundle (2 @ \$ 708.00)	
• Veritas Exec 2012 Agent for Apps and Databases (2 @ \$ 708.00)	
4. VMWare	\$ 5,961.00
• vSphere 6.0 Essentials Plus Kit 3 Hosts Max 2 Processors (1 @ \$ 4,876.00)	
per Host	
• vSphere Basic SnS for vSphere 6.0 Essentials Plus Kit 1 Year (1 @ \$ 1,085.00)	
5. Backup & Replication	\$ 2,980.00
• Veeam Corp Backup & Replication Enterprise for VMware (2 @ \$ 1,490.00)	
6. Antivirus	\$ 308.00
• Govt Express Endpoint Protection Version 12.1 Std (7 @ \$ 44.00)	
System Software Total	\$ 32,313.00

SERVICES

1. Build Server System at CIS (3 Days @ \$1,500.00/Day)	\$ 4,500.00
2. Install Server System at Jefferson County (4 Days @ \$1,500.00/Day)	\$ 6,000.00
3. Work Station Migration (4 Days @ \$1,500.00/Day)	\$ 6,000.00
4. System Cutover (2 Days @ \$1,500.00/Day)	\$ 3,000.00
5. Travel Expenses	
• Travel Days (2 @ \$ 800.00)	\$ 1,600.00
• Hotel (12 @ \$150.00/Day)	\$ 1,800.00
• Auto (7 @ \$80.00/Day)	\$ 560.00
• Diem (14 @ \$50.00/Day)	<u>\$ 700.00</u>

Services Total	<u>\$ 4,660.00</u>
	\$ 24,160.00



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Action Request

jmatthys@co.pierce.wi.us <jmatthys@co.pierce.wi.us>

Tue, Jun 27, 2017 at 2:30 PM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us

The following information was submitted on June 27, 2017 @ 2:30 pm:

Meeting Date: July 10, 2017

Agenda Item: Discuss and take action to approve a proposal from Xybix for new dispatch furniture to be installed at the new facility

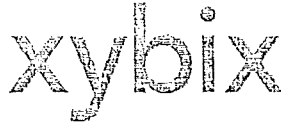
Requesting Agency: Sheriff's Office

Background: The Sheriff's Office has received authorization to complete the new dispatch center at the new facility. As part of this completion it will be necessary to purchase and install new dispatch console furniture that was not included in the original scope of space completion.

Staff Recommendation: It is the recommendation of the Sheriff's Office, Law Enforcement Committee and Jail Ad Hoc to approve the proposal from Xybix for a 4 position, dispatch console furniture to be installed at the new site.

Recommended Motion: Motion to approve the proposal from Xybix for dispatch, console furniture to be installed at the new dispatch center in the amount of \$69,130.04 and the Undesignated Fund Balance to be the funding source.

Xybix Systems, Inc.
 8207 SouthPark Circle
 Littleton, CO 80120
 Phone:303-683-5656
 Fax:303-683-5454
 AllisonT



Quote

Quote Number: 20477

Quote Date: 2/20/2017

Revision: A

Orig Create Date: 2/20/2017

Expires: 5/21/2017

Opp #: 0015605

Page: 1 of 3

Terms: 50% DEP;40% INSTALL;10% PUNCH

Quote To:

Acct: PIERCE
 Phil Meixner
 Pierce County Sheriff
 432 W. Main
 P.O. Box 9
 Ellsworth WI 54011
 USA

 Phone: (715) 273-5051

Ship To: Pierce County Sheriff
 432 W. Main

Ellsworth
 WI 54011

Sales Person: HEATHER BROWN
 Rep Phone: 720-326-1165
 Email: heatherb@xybix.com

02-20-17-Drawing R1-AT

PLEASE NOTE: OPTIONAL ITEMS ARE NOT INCLUDED IN THE TOTAL PRICE.

PLEASE CONTACT XYBIX TO HAVE ANY OPTIONAL ITEMS INCLUDED IN THE FINAL PRICE.

FREIGHT & INSTALLATION CHARGES WILL BE ADJUSTED ACCORDINGLY.

Xybix is not registered to collect sales tax in the state of Wisconsin, and any sales tax due on your transaction will need to be paid directly by you to your State agency (this is commonly referred to as USE Tax).

Line	Part Number	Description	Qty	U/M	List Ea	Disc%	DiscPrice	Net Price
1.00	12343.	Panel System Priced by the Linear Foot: Grade 2Fabric 12343-1-SS - 42-48in - 0 LF @ 176 12343-1-DS - 42-48in - 52 LF @ 238 12344-1-SS - 65in - 0 LF @ 236 12344-1-DS - 65in - 0 LF @ 329 Upper Tiles Fabric Color: TBD Grade 2 G2 Lower Tiles Fabric Color: TBD Grade 2 G2 Panel Trim Color: Black	1	EA	\$12,376.00	36	\$7,920.64	\$7,920.64
1.01	14145-BLK	Cable Pole 96" - Alum Black	2	8.0 EA	\$85.00	36	\$54.40	\$435.20
1.02	15335	Cable Pole Trim Kit Top and Bottom Aluminum Black	4	4.0 EA	\$20.00	36	\$12.80	\$51.20
2.00	14486.	Adj. Table Worksurface - Corner Dual Surface - 72L x 72R 10 RV - Cable Management Included	4	4.0 EA	\$1,848.00	50	\$924.00	\$3,696.00
2.01	15203	Anti-Microbial Laminate Upgrade	6	0.0 EA	\$600.00	50	\$300.00	\$0.00
OPTIONAL QTY X 4								
3.00	15844	T5S Table Base for 72X72 Corner Worksurface	6	4.0 EA	\$6,024.00	50	\$3,012.00	\$12,048.00
4.00	12056.	Monitor Mount - Rollervision - 2HI - Corner - Dual Surface - 72L x 72R 10 RV - 12076 - Std VESA Monitor Mount Qty = 8	7	4.0 EA	\$4,486.00	50	\$2,243.00	\$8,972.00

Xybix Systems, Inc.
 8207 SouthPark Circle
 Littleton, CO 80120
 Phone:303-683-5656
 Fax:303-683-5454
 AllisonT



Quote Number: 20477

Quote Date: 2/20/2017

Revision: A

Orig Create Date: 2/20/2017

Expires: 5/21/2017

Opp #: 0015605

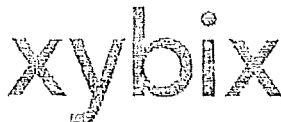
Page: 2 of 3

Quote

Terms: 50% DEP;40% INSTALL;10% PUNCH

5.00	12904	DataDock - Keyboard Surface Cable Organizer Cables Sold Separately	⁸ 4.0 EA	\$393.00	50	\$196.50	\$786.00
5.01	11677	Ext Cable USB Type A to Type A Panel Mount for DataDock Male/Female 5M (16.4')	⁹ 32.0 EA	\$29.00	50	\$14.50	\$464.00
5.02	15408	DataDock RJ-45 Cat6 Coupler with 25' Cable Kit	¹⁰ 8.0 EA	\$70.00	50	\$35.00	\$280.00
5.03	15532	Ext. Monitor Replacement Cable DVI-D Male/Male 8M (25')	¹³ 32.0 EA	\$75.00	50	\$37.50	\$1,200.00
5.04	11132	Ext Audio Cable 3.5mm Jack Male/Female 25'	¹⁴ 8.0 EA	\$34.00	50	\$17.00	\$136.00
6.00	11792	Power Bar - 10 Outlet	¹⁵ 8.0 EA	\$135.00	50	\$67.50	\$540.00
6.01	14976	6 Outlet Power Strip 25'	¹⁶ 4.0 EA	\$144.00	50	\$72.00	\$288.00
6.02	15848	Grounding Kit Full Station R56 Compliant	³⁴ 4.0 EA	\$1,250.00	50	\$625.00	\$2,500.00
7.00	15618MCC	Task Light Pair LUX LED My Climate	¹⁸ 4.0 EA	\$467.00	50	\$233.50	\$934.00
7.01	12605MCC	Light - LED Status Indicator 56MM 2 HI Red-Green-24VAC/DC For MyClimate	¹⁹ 4.0 EA	\$945.00	50	\$472.50	\$1,890.00
8.00	15476	Shelf Under Surface USB Charging Upgrade	²¹ 4.0 EA	\$105.00	50	\$52.50	\$210.00
8.01	15463	Shelf Under Surface 19W x 9D - Metal	²⁰ 4.0 EA	\$127.00	50	\$63.50	\$254.00
9.00	15620MCC	MyClimate Personal Climate Control With Forced Air Heat 250W X2 = 500W	²² 4.0 EA	\$1,999.00	50	\$999.50	\$3,998.00
10.00	12033	Return Worksurface - 36Wx36D	²³ 2.0 EA	\$410.00	50	\$205.00	\$410.00
11.00	13632	CPU Cabinet - ERGO ACCESS Tech Tower 57.25Wx48H Side By Side	²⁴ 4.0 EA	\$2,695.00	50	\$1,347.50	\$5,390.00
11.01	15707	Cable Bridge Corner Left Side	²⁵ 2.0 EA	\$200.00	50	\$100.00	\$200.00
11.02	15708	Cable Bridge Corner Right Side	²⁶ 2.0 EA	\$200.00	50	\$100.00	\$200.00
11.03	c-15709	Cable Bridge Side by Side	²⁷ 4.0 EA	\$200.00	50	\$100.00	\$400.00
2.00	10997	Drawer Pedestal - Mobile - Single - 16W - 6-12 Drawers 22D -	²⁹ 12.0 EA	\$838.00	50	\$419.00	\$5,028.00

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8207 SouthPark Circle
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Phone:303-683-5656
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AllisonT



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Page: 3 of 3

Terms: 50% DEP;40% INSTALL;10% PUNCH

18.00	11099.	Panel Frame End Support	³⁰	4.0 EA	\$237.00	50	\$118.50	\$474.00
19.00	10176	Cup Holder - Blk	³¹	4.0 EA	\$90.00	50	\$45.00	\$180.00
90.00	12356	Installers Kit	¹²	4.0 EA	\$-		\$0.00	\$0.00
99.00	OTHER	Other Charges & Services	³³	1.0 EA	\$-		\$0.00	\$0.00

Line(33) - Miscellaneous Charge -

Freight - Full Truck NonTaxable \$2,145.00

Installation - Non-Taxable \$8,100.00

List Price Total \$114,092.00

Lines Total: \$58,885.04

Line Miscellaneous Charges Total: \$10,245.00

Quote Total: \$69,130.04

Note 1:

All quoted taxes are estimated. Any applicable taxes, fees, permits, etc. must be added to this quote.

Note 2:

Where installation is listed on quote it is based in non-union labor and on one trip for installation only. Client is responsible for coordination of Technicians and other Vendors/Contractors. Waiting time will be charged at the rate of \$75 per man hour straight time and \$115 per man hour for OT plus subsistence expenses. Additionally, this quote is based upon a remodel in an existing space and/or new building - completely finished with a Certificate of Occupancy. Any project where the General Contractor is still on the job is subject to additional charges.

We appreciate this opportunity to provide this quote. Our goal is to substantially improve working conditions for your valuable staff. We look forward to meeting with you to review this proposal in detail. In the meantime please don't hesitate to call us with any questions.

7a.

Ordinances for First Reading:

**Ordinance No. 17-05 Create Chapter 36,
Article III, Section 36-16: Cutoff Time for
Filing & Recording Documents with the
Office of the Register of Deeds**



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Request Form

sgustafs@co.pierce.wi.us <sgustafs@co.pierce.wi.us>

Mon, Jul 17, 2017 at 1:19 PM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us, sgustafs@co.pierce.wi.us

Thank you for submitting request

Response summary

Timestamp

Mon Jul 17 2017 14:19:38 GMT-0400 (EDT)

Username

julie.hines@co.pierce.wi.us

Meeting Date

2017-08-07

Agenda Item

Establish ordinance for Cut-Off Time for Filing and Recording Documents with the Office of Register of Deeds

Requesting Agency

Pierce County Register of Deeds

Background

In order to comply with Wis Stat 59.20(3)(c) and create a standard policy for cut-off time for receipt and recording of paper/electronic documents, we are asking for approval of an ordinance drafted by Corporation Counsel Brad Lawrence. I am asking that the cut-off time be one hour prior to close of business day for courthouse hours. This will give our office time to look over the documents presented in either paper or electronic form, then accept or reject, receipt and record those documents that meet recording criteria.

Staff Recommendation

Julie Hines

Recommended Motion: (Motion by seconded by to approve and authorize)

Approve ordinance

Requestor's email address

julie.hines@gmail.com

ORDINANCE NO. 17-05
Create Chapter 36, Article III, Section 36-16 – Cut-off Time for
Filing and Recording Documents with the Office of the Register of Deeds

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION 1: That Chapter 4, Board of Supervisors, Article III, § 36-16 of the Pierce County Code is hereby created to read as follows:

§ 36-16. Cut-off time for filing and recording documents in the Office of the Register of Deeds.

- A. Pursuant to the authority set forth in Wis. Stat. 59.20(3)(c), the County Board hereby establishes a cut-off reception time for receipt of documents for filing and recording with the Office of the Register of Deeds.
- B. In order to assure sufficient time to complete processing, recording and indexing of documents to conform to the day of reception, a document must be received no later than 3:30 p.m., Monday through Friday, excluding legal holidays.
- C. Documents received after the cut-off reception time shall be processed the next business day.
- D. For all other purposes, the office shall remain open to the public during normal business hours.

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

Dated this ____ day of _____, 2016.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

BDL

Adopted: _____

8a.

Ordinances for Second Reading:

Ordinance No. 17-04 Amend Chapter 232 of the Pierce County Code – Comprehensive Plan

(Entire Comp Plan sent w/last month's packet)

ORDINANCE NO. 17-04
Amend Chapter 232 of the Pierce County Code – Comprehensive Plan

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: That Chapter 232 of the Pierce County Code is hereby revised as follows:

§ 232-1. Purpose.

The purpose of this chapter is for Pierce County to lawfully adopt an updated Comprehensive Plan, to aid the Land Management Committee and the County Board in the performance of their duties in respect to planning future development and use of County facilities and services.

§ 232-2. Pierce County Comprehensive Plan Steering Committee (PCCPSC) recommendation.

~~With professional assistance, the Pierce County Comprehensive Plan has been prepared and has been adopted by resolution of the Pierce County Comprehensive Plan Steering Committee (PCCPSC) by the affirmative vote of not less than a majority of all the members of the PCCPSC at a meeting thereof held January 23, 2009, whereupon a copy of said plan was recommended to the County Board for adoption.~~

The updated Pierce County Comprehensive Plan has been prepared and adopted by resolution by the Pierce County Land Management Committee by the affirmative vote of not less than a majority of all of the members of the Land Management Committee at a meeting thereof held July 5, 2017 whereupon a copy of said plan was recommended to the County Board for adoption.

§ 232-3. Adoption of County Comprehensive Plan.

- A. The County Board of Pierce County, Wisconsin, does, by the enactment of this chapter, formally adopt the updated document entitled “Pierce County Comprehensive Plan”, a copy of which is attached hereto and incorporated by reference, including all maps, descriptive matter and other matters contained therein.
- B. The extent to which, and the schedule according to which, the Pierce County Comprehensive Plan may be implemented shall be determined from time to time, in the future, by further action of the County Board.
- C. Copies of the Pierce County Comprehensive Plan shall be prepared and made available for use in the development of the facilities and services of Pierce County.

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

Dated this ____ day of _____, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel



Adopted:



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Request Form

sgustafs@co.pierce.wi.us <sgustafs@co.pierce.wi.us>

Wed, Jun 28, 2017 at 3:35 PM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us, sgustafs@co.pierce.wi.us

Thank you for submitting request

Response summary

Timestamp

Wed Jun 28 2017 16:35:35 GMT-0400 (EDT)

Username

apichott@co.pierce.wi.us

Meeting Date

2017-07-10

Agenda Item

Discuss take action on Ordinance 17-XX to amend Chapter 232 of the Pierce County Code – Comprehensive Plan

Requesting Agency

Land Management Department and Committee

Background

Pierce County adopted a "smart growth" compliant comprehensive plan in August of 2009. Typically, a comprehensive plan is revisited every 5 to 10 years to determine whether changes are warranted. The LMC began a review of the Comprehensive Plan in late 2015. A series of 10 meetings were held over the course of the next year where updated demographic and economic data relating to each of the 9 elements was reviewed and the goals, objectives, and policies of each element discussed and if warranted, updated. Meeting materials were provided, in advance of meetings, to all towns and also posted on the County's website. An informal community attitudes survey was also conducted. The plan was finalized in late 2016 and several public informational meetings to solicit additional input were held this spring. The LMC, at their June 21, 2017 meeting, held a public hearing to consider adoption of the updated Comprehensive Plan. At that meeting the draft document was approved and a recommendation that the County Board of Supervisors adopt the plan was made.

Staff Recommendation

Staff recommends that the Finance and Personnel Committee review the draft Comprehensive Plan and, if appropriate, recommend approval by the County Board of Supervisors.

Recommended Motion: (Motion by seconded by to approve and authorize)

Motion by _____ seconded by _____ to approve Ordinance 17-XX amending Chapter 242 and to recommend approval by the County Board of Supervisors.

Requestor's email addressapichott@co.pierce.wi.us

9a.

APPOINTEMENTS:

Board of Health: Appointment of Dr. Gayle Murty to replace Dr. David Woeste; term is from 08/2017 to 04/2020. County Board confirmation required.



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

August County Board mtg--Appoint Dr. Gayle Murty

Sue Galoff <sgaloff@co.pierce.wi.us>

Wed, Jul 19, 2017 at 10:29 AM

To: Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

Hi Jamie,

At the Board of Health meeting on July 13th, M. Kahlow / J. Thompson moved to recommend appointment of Dr. Gayle Murty to the Board of Health effective September 2017; motion carried.

Dr. Gayle Murty will be replacing Dr. David Woeste as the physician member of the Board of Health. Please place this on the August County Board Agenda for consideration.

Thanks,
Sue

Sue Galoff, RN MHA

Director/Health Officer

Pierce County Public Health Department

412 W. Kinne St., P.O. Box 238

Ellsworth, WI 54011

sgaloff@co.pierce.wi.us

P: 715-273-6782

Fax: 715-273-6854



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